

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board  
June 13, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Vice Chairman Rib called the meeting to order at 4:30 p.m.

2. **ROLL CALL:** LCER Board members Pat Caldwell, Jim Morris (arrived at 4:37), Omari Onyango, Sharon Page, Kevin Porter (arrived at 4:39) and David Rib were in attendance. LCER Board members Jessica Rodriguez and Pat Schlosser were absent.

Staff members Valli Andreasen, Jisela Corona, Ryan Dorcey, Teresa Dowd, Lisa Lamb, David Gruber and Stacy Newman were also in attendance.

3. **PUBLIC COMMENTS:** Lisa welcomed new AAE Principal Chet Richards.

4. **CLOSED SESSION: This item was moved up on the agenda.**

.01 The LCER Board convened into closed session at 4:40 p.m. to discuss Pupil Personnel Administrative Hearing Panel Recommendation on NSLA Expulsion Case #32325. The LCER Board reconvened into open session at 4:50 p.m. David Rib, Vice Chairman, reported that the LCER Board approved the expulsion panel recommendation to expel student #32325 for the remainder of this semester and next semester by unanimous roll call vote.

5. **SPECIAL PRESENTATIONS:**

.01 Update on AAE Student Activities: None

.02 Update on NSLA Student Activities: NSLA ASB members presented on NSLA student activities.

.03 LCER Retirements – Retirees Victoria Modeste (21 years), Deborah Gaidzik (18 years), Debra Harris (16 years), Steven Bailey (15 years), Chris Martindale (13 years), Sylvia Ramos (13 years) were recognized for their years of service.

6. **CONSENT AGENDA:**

.01 Approve Minutes of the May 9, 2022 Regular LCER Board Meeting

.02 Approve Minutes of the March 24, 2022 Special LCER Board Meeting

.03 Approve AAE SFJROTC Field Trip to USS Midway in San Diego, CA September 30 – October 1, 2022

.04 Approve AAE SFJROTC Field Trip to Leadership Camp in Big Bear, CA March 20 – 24, 2023

.05 Approve Resolution 2022-01 Regarding AAE Education Protection Account

.06 Approve Resolution 2022-02 Regarding NSLA Education Protection Account

.07 Approve Disposal of IT E-Waste List

.08 Approve Amended MOU and College and Careers Access Pathways Partnership Agreement

Between Victor Valley Community College District and the Lewis Center for Educational Research (AAE) for the 2022-23 School Year

On a motion by Sharon Page, seconded by Kevin Porter, vote 6-0, the LCER Board approved the consent agenda with the correction of item 5.02 to May 24, 2022, by roll call vote.

7. **ACTION ITEM:**

.01 Approve BP 5132 – Dress and Grooming - Lisa Lamb and Valli Andreasen presented the results of AAE and NSLA surveys to parents, students and staff regarding the current dress code and the suggested policy addition and AR update. Sharon asked about the vagueness of “small nose piercing”, “disruptive hair”, and maybe only allowing high school alternate hair colors. It is a great mix of freedom of expression but still a uniform school. The dress code must be enforced next year and be clearly communicated. Also communicate that dress code was not a priority this year as it was most important to get back in person. On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board approved BP 5132 – Dress and Grooming by roll call vote.

- .02 Approve Revision to AR 5132 – Uniforms – Lisa suggested adding white shirts to the NSLA dress code for high school students. On a motion by Sharon Page to include Lisa’s suggestion, seconded by Kevin Porter, vote 6-0, the LCER Board approved AR 5132 – Uniforms with the addition of white shirts for NSLA high school students by roll call vote.
- .03 Approve LCER 2022-27 Strategic Plan – Lisa Lamb reported the Exec Team updated the objectives and strategies for the goals developed during the strategic plan session. Jisela is working on a graphic to prominently show our goals. In the plan, goal one should be changed to Student Success. On a motion by Sharon Page, seconded by Omari Onyango, vote 6-0, the LCER Board approved the LCER 2022-27 Strategic Plan with the suggested changes by roll call vote.
- .04 Approve LCER 2022-23 Budget – David Gruber reported the proposed budget includes a 6.5% cola, 11 classified positions realigned, addition of an additional step and column on the teacher salary schedule, continued education updates, projected increase in food services cost, and no deficit spending. Covid funding was discussed. Kevin asked if we could use any for staff incentives as we did last spring. There may be additional Covid funds proposed by the Governor. Jim Morris was pleased the fund balance continues to grow. NSLA facilities will continue to need attention. Deferred maintenance fund requirements will be upcoming. The budget also includes an additional facilities staff member for NSLA. Pat C. commended David on a detailed budget. On a motion by Kevin Porter, seconded by Pat Caldwell, vote 6-0, the LCER Board approved the LCER Budget by roll call vote.
- .05 Approve AAE Universal PreKindergarten Plan – Valli Andreasen reviewed the plan that indicates how all students turning 4 by February 1 will have access to a TK program by adding an additional TK classroom. On a motion by Omari Onyango, seconded by Kevin Porter, vote 6-0, the LCER Board approved the AAE Universal PreKindergarten Plan by roll call vote.
- .06 Approve NSLA Universal PreKindergarten Plan – Myrna Foster reported NSLA already had an additional TK classroom that will be funded. They will be going from 5 K classes to 4 and will be going to the 4 class per grade level model as we are not experiencing attrition. Lisa commended Myrna for all the work she has done and thanked her for holding down the fort at NSLA. On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board approved the NSLA Universal PreKindergarten Plan by roll call vote.
- .07 Approve AAE Extended Learning Opportunity Program – Heather Juarez and Valli Andreasen reviewed the AAE Extended Learning Opportunity Plan. This program provides funding for a 9 hour school day and 30 non school days of programming, such as before or after school and during breaks. At AAE 50% of TK-5 unduplicated students qualify. It was asked if it is direct funded or based on ADA. It is a flat amount based on our unduplicated pupil count. There is no audit of the funds this year. On a motion by Kevin Porter, seconded by Omari Onyango, vote 6-0, the LCER Board approved the AAE Extended Learning Opportunity Program by roll call vote.
- .08 Approve NSLA Extended Learning Opportunity Program – Heather Juarez. Jim asked if teachers were providing the instruction. Paraprofessionals will be providing the instruction. The program allows for indirect costs to help with facilities etc. The hardest part is finding qualified staff. On a motion by Sharon Page, seconded by Pat Caldwell, vote 6-0, the LCER Board approved the NSLA Extended Learning Opportunity Program by roll call vote.
- .09 Approve AAE Local Control and Accountability Plan, LCAP Federal Addendum, Local Control Funding Formula Budget Overview for Parents, and LCAP Mid-Year Report – Lisa Lamb, Heather Juarez and Valli Andreasen Reviewed the AAE LCAP. This is a 3 year plan that is reported on annually. The goals stay the same during the 3 years. The plans are brought forward to our community for feedback. The goals and actions taken were shared that are used to guide funding. On a motion by Omari Onyango, seconded by Kevin Porter, vote 6-0, the LCER Board approved the AAE Local Control and Accountability Plan, LCAP Federal Addendum, Local Control Funding Formula Budget Overview for Parents and LCAP Mid-Year Report by roll call vote.
- .10 Approve NSLA Local Control and Accountability Plan, Local Control and Accountability Plan, LCAP Federal Addendum, Local Control Funding Formula Budget Overview for Parents, and LCAP Mid-Year Report – Lisa Lamb reviewed NSLA’s plan and goals as well. Omari asked about

measuring the goals. A lot of it is measured by testing data and community involvement. On a motion by Pat Caldwell, seconded by Sharon Page, vote 6-0, the LCER Board approved the AAE Local Control and Accountability Plan, LCAP Federal Addendum, Local Control Funding Formula Budget Overview for Parents and LCAP Mid-Year Report by roll call vote.

- .11 Approve Bryanne Anderson to serve as a Full Time Single Subject Music Teacher for the Academy or Academic Excellence during the 2022/2023 school year on a Provisional Internship Permit (PIP) – Stacy Newman reported that the PIP allows us to hire individuals that are not fully credentialed, but on a provisional intern permit while they finish their credential. These were the best candidates. On a motion by Jim Morris, seconded by Sharon Page, vote 6-0, the LCER Board approved Bryanne Anderson to serve as a full time single subject music teacher for the AAE during the 2022/2023 school year on a PIP by roll call vote.
- .12 Approve Jonathan Garcia to serve as a Full Time 5<sup>th</sup> Grade Teacher for the Academic for Academic Excellence during the 2022/2023 school year on a Multiple Subject Provisional Internship Permit (PIP) – On a motion by Kevin Porter, seconded by Pat Caldwell, vote 6-0, the LCER Board approved Jonathan Garcia to serve as a full time 5<sup>th</sup> grade teacher for the AAE during the 2022/2023 school year on a PIP by roll call vote.
- .13 Approve Better For You Meals, Inc. Contract – David Gruber shared that as our food services vendor is leaving the state and is no longer available to fulfill our needs, we are going with the other vendor that previously provided a bid. It is a higher cost, but better quality. The food is fresh, not frozen. We will go out to a formal bid in the future for a permanent food services vendor. This is a 1-year temporary measure as it is urgent we have a vendor for our schools. Sharon thanked David, who credited Veronica. On a motion by Sharon Page, seconded by Omari Onyango, vote 6-0, the LCER Board approved the Better For You Meals, Inc. Contract by roll call vote.

## **8. DISCUSSION ITEMS:**

- .01 NSLA Gym Construction Update – David Gruber reported that we are working to finalize all details and approvals. We hope to submit the final plans to the City by Monday.
- .02 Lewis Center Foundation Board Update – Lisa Lamb reported that the Foundation met in June and is planning for the Brew Event on September 21 in Redlands. The Foundation is providing back to school shirts for all staff and continues to support milestones and retirements.
- .03 Reminder to Complete Brown Act Training through Charter School Development Center – Lisa reminded everyone to complete their training. Teresa will resend the link. June 30 is the hard deadline.
- .04 November Board Meeting Date Conflict with Charter Schools Development Center Conference – Lisa Lamb reported that the CSDC conference is November 13-15 this year. The Board is invited to attend the conference as they have a great governance strand. We will update the November Board meeting date to November 7th.

## **9. INFORMATION INCLUDED IN PACKET: (Board members may ask questions on items for clarification.)**

- .01 LCER Grant Tracking Report
- .02 LCER Financial Reports
  - Checks Over \$10K
  - Budget Comparisons
  - Lewis Center Foundation Financial Reports
- .03 Digital Citizenship Implementation Survey Results
- .04 AAE and NSLA Enrollment Data
- .05 LCER Board Attendance Log

## **10. BOARD/STAFF COMMENTS:**

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities –Lisa again invited the Board to the CSDC conference. NSLA was voted best charter school in the Inland Empire. She

reminded the Board to recruit for new Board members. Lisa noted that it doesn't seem to be working out to have a main site for the Board meetings and it doesn't make sense for everyone to spend so much time traveling. The Board may attend the site that is most convenient. For Strategic Planning and the Budget Workshop, it is still critical to be all together in person at one location. Sharon and Kevin congratulated Valli on her last AAE graduation. David was impressed by the AAE senior award night. John Phan donated \$5K towards a scholarship and Lisa was able to send a video of the recipient.

.03 Future agenda items

**11. ADJOURNMENT:** Vice Chairman Rib adjourned the meeting at 7:02 p.m.